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| Policy Number |
| H.95.01.23 |

# SCHOOL COUNCIL POLICY

Pikeville Independent Schools Pikeville High School

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| Policy Type (Check One) |

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| Council Operations  School Operations |

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| POLICY TOPIC DESCRIPTION |
| juniior high retention policy |

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| POLICY STATEMENT |
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| The purpose of retention is to provide a student with the opportunity to gain academic skills in areas where the child may be deficient. Retention is a serious alternative that will only be considered after all other alternative methods have been exhausted. Alternative methods include an academic probation program that is designed to:   1. Improve student/teacher relationships 2. Promote academic success and self-esteem 3. Provide counseling for students   The following is a list of responsibilities and procedures to be used in dealing with students who have an average of D or F:     1. Responsibilities of the Teacher 2. At the end of four and one-half weeks of each quarter, the teacher shall send home midterm grades to the parents or guardians of all students in his/her classes. 3. The teacher will schedule a conference with the student to discuss the process or remediation. 4. The teacher will submit these names to the guidance counselor. 5. The teacher will monitor the student’s progress in remediation.   B. Responsibilities of the Student   1. The student will participate in the after school Extended School Service Program (tutoring). 2. The students will meet with an assigned academic advisor weekly to discuss grades, attendance, and other factors influencing achievement. 3. The student will meet with the guidance counselor at appointed times. 4. If, at the end closing of school, the student is making a grade of D or F, the student will attend the Extended School Services Summer Program.   Responsibilities of Guidance Counselor   * 1. After receiving names from the teachers, the guidance counselor may contact the parents of the student by phone or letter.   2. The guidance counselor will meet with each student to assign the student with a faculty advisor and to schedule appointments for counseling.   3. During the first week of the third quarter, the counselor shall notify parents by letter of possible failure for the school year.   Any student who, at the end of the school year, has a yearly overall average less than sixty percent (60%) or has NOT passed three of the five core subjects can be retained. Final decision on retention will be make by a committee of the student’s teachers. Individual growth shall be considered in the retention decision and documented by the teacher.  Teachers may at their discretion provide a comprehensive exit exam and base their decision on that score. By June15th, parent must notify the school of the student’s intention to take the exit exam. The examination must be taken by August 1st.  Students or parents who wish to appeal the decision must do so by June 30th, following the closing of school.  Date Adopted: January 23, 1995  1st Reading of Amendment: March 11, 2019  2nd Reading of Amendment: April, 8, 2019  Gilbert Shely  Council Chairperson |